



CITY OF UPLAND
CALIFORNIA
INCORPORATED IN 1906

Instruction for alarm users

The Upland City Council passed Ordinance. This ordinance concerns the regulation of alarm systems within the City.

PERMITS

1. The Alarm System Permit fee imposed shall be stated in the schedule of fees that shall be adopted by the City Council. The current fee is \$78 for the initial permit and \$10 for each renewal permit for residential permits and commercial permits.
2. Alarm System Permits are issued for the period of one (1) years and will expire 365 days after the date of issuance or renewal, unless otherwise suspended or revoked at an earlier time.
3. Renewals will be valid for a period of one (1) year.
4. A separate alarm permit shall be required for each premise on which an alarm system is used or installed. Alarm system permits shall be nontransferable.

SERVICE FEES

1. The alarm ordinance allows the alarm user (1) "one" false alarm in any consecutive 365-day period. Service fees are follows:

- The Chief, or designated representative, shall assess the permit holder a fee for each false burglary alarm notification emitted from the alarm site. The fee for false burglary alarm after two (2) shall be \$75.00, after three (3) shall be \$220.00, after four (4) shall be \$250.00 and after fifth (5) shall be \$260.00.
- The Chief, or designated representative, shall assess the permit holder a fee for each false robbery alarm notification emitted from the alarm site. The fee for false robbery alarm one (1) shall be \$100.00, after two (2) shall be \$200.00.
- The Chief, or designated representative, shall assess the permit holder a fee for each false panic alarm notification emitted from the alarm site. The fee for false panic alarm one (1) shall be \$100.00, after two (2) shall be \$200.00.
- All fines established by this section, and set by resolution, shall be paid within 15 days from the date the invoice is mailed.
- In the event permittee sustains seven or more false alarms within any 365-day period, the chief of police shall have the option of initiating proceedings to revoke the alarm permit.

2. **Grounds for Revocation.** An alarm system permit may be revoked by the chief of police for any of the following reasons:

- For the failure to observe any of the regulations or other provisions of this chapter.
- If the alarm system for which the alarm system permit is issued emits more than six false alarms during any consecutive 365-day period.
- If knowingly false representations were made upon any application or notice of change required by the provisions of this chapter; or
- If the person desiring an alarm system permit has failed to pay fees and/or fines as required by the Upland Municipal Code.

The effective date of the revocation of an alarm system permit shall be 10 days after the service of the notice of revocation.

3. **Hearings—Appeals.** A permittee desiring a hearing on notice of revocation may request it of the chief of police who shall notify the permittee of the date, time and place of the hearing. If the chief of police finds any of the grounds of revocation above mentioned are present, he or she shall make a finding to that effect stating the exact grounds. The revocation shall then be effective five days after receipt of written notice from the chief of police. If the chief of police finds none of the reasons are present for revocation of the permit, he or she shall suspend the proceedings and cancel the existing notice of revocation.

The terms of revocation of alarm system permits are as set forth below:

- Immediate removal or deactivation of the system upon receipt of notification;
- No police response to the alarm system until new permit issued;
- A citation will be issued for each alarm received during the revocation period;
- The revocation period will normally be for six months;
- A new permit will be issued only upon payment of all outstanding fees.

4. **Surrender of Permit.** Whenever revocation of an alarm system permit becomes effective, the permit shall be surrendered forthwith to the chief of police. (Prior code § 3800.28).

5. **Fine Schedule.**

- No fine shall be charged for false alarms occurring within 30 days following initial activation of any alarm system provided the system complies with the requirements of this chapter.
- The first false alarm in any consecutive 365-day period shall not require payment of a fine.
- The second false alarm in any consecutive 365-day period will require permittee to pay a fine as determined by resolution of the Upland city council.

- The third false alarm in any consecutive 365-day period will require permittee to pay a fine as determined by resolution of the Upland city council.
- The fourth and subsequent false alarm in any consecutive 365-day period will require permittee to pay a fine as determined by resolution of the Upland city council.
- For the fifth and subsequent false alarm in any consecutive 365-day period will require permittee to pay, fine as determined by resolution of the Upland city council.
- All fines established by this section, and set by resolution, shall be paid within 15 days from the date the invoice is mailed.
- In the event permittee sustains seven or more false alarms within any 365-day period, the chief of police shall have the option of initiating proceedings to revoke the alarm permit.

PERMIT APPLICATION FORM

Any person desiring an alarm system permit shall file an application with the business license official setting forth the following information:

- The name and address of the applicant.
- If different than as set forth in subsection A of this section, the address at which the alarm system is to be installed and used.
- If the applicant is a corporation, the names and addresses of its principal officers.
- If the applicant is a partnership, association, or other business entity, the names and addresses of the partners or persons comprising the same.
- A description of the alarm system proposed to be installed, including the manufacturer's name and model number, if any; and
- The names, addresses, and telephone numbers of one or more persons who will be available to secure the premises during any hour of the day or night. (Prior code § 3800.13).

Note: Permit is not approved until payment is received and reviewed by the alarm administrator.

I have read the above information

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